

GAUTAM GEMS LIMITED
DETAILED INSTRUCTIONS FOR PAYMENT OF FIRST CALL MONEY PURSUANT TO
THE FIRST REMINDER NOTICE DATED JULY 28, 2023

MODE OF DESPATCH

In terms of the provisions of the Act, read with the relevant rules made thereunder, the First Reminder Notice is being sent in electronic mode to the holders of partly paid-up equity shares as on the Record Date, i.e. 26nd May 2023, and those who have not paid the call money or part thereof, pursuant to the First Call Money Notice dated 10th June 2023, and whose e-mail address is registered with the Company or its Registrar and Transfer Agent, Kfin Technologies Limited (“RTA”) or the Depository Participant(s). The First Reminder Notice along with the detailed instructions and payment slip are also available on the Company’s website at www.gautamgems.com.

Physical copies of the First Reminder Notice along with the detailed instructions and payment slip are being sent to those holders of partly paid-up equity shares as on Record Date of 26th May 2023, who have not paid the first call money (or a part thereof) and:

- a. who have not registered their e-mail address with the Company or its RTA or Depository Participant(s); or
- b. who have specifically registered their request for the physical copy of the same.

PAYMENT INSTRUCTIONS

Please note that:

- a. cash payment shall not be accepted.
- b. no part payment will be accepted and part payment will be treated as non-payment which shall render the partly paid-up equity shares, including the amount already paid thereon, liable to be forfeited in accordance with the provisions of the Act, the Articles of Association of the Company and the Letter of Offer. However, in relation to any payment made by a holder of the partly paid-up equity shares pursuant to the First Reminder Notice for payment of First Call money, which is lesser than the aggregate amount payable by such holder with respect to the partly paid-up equity shares held by such holder as on the Record Date, the Board / duly authorised Committee of the Board, may consider conversion of such lower number of equity shares to be made partly paid-up (with new face value R.7.50 and new ISIN - **IN9063Z01023**), such that it is in proportion to the amount paid by such holder. (For example, if a shareholder holds 100 partly paid-up equity shares on the Record Date, the aggregate amount payable by such holder pursuant to the First Reminder Notice for payment of first call money will be ₹ 550.00. If such holder makes a payment of ₹ 275.00, such holder will receive such number of partly paid-up equity shares converted in proportion to the payment made, i.e. 50 partly paid-up equity shares of new ISIN **IN9063Z01023**. Partly paid-up equity shares in respect of which the First Call money payable remains unpaid may be forfeited, in accordance with the provisions of the Act, the Articles of Association of the Company and the Letter of Offer).
- c. In respect of the partly paid-up equity shares, where the First Call amount has been paid during the Payment Period from July 29, 2023 to August 12, 2023, the Board / duly authorised Committee of the Board, at its discretion, may opt to convert such partly paid-up equity shares to partly-up paid-up equity shares face value of Rs. 7.50 for new ISIN **IN9063Z01023**, in tranches and at such intervals as it may deem appropriate including conversion during the Payment Period. However, please note that payments in respect of partly paid-up equity shares for a particular demat account / folio no., shall be made only once during the Payment Period (and not in multiple tranches) and the subsequent payments made, post the first payment made during the Payment Period, will be liable to be rejected.

- d. Payments made using third party bank accounts are liable to be rejected and the Company, and the Registrars for the First Call, Kfin Technologies Limited, shall rely on the self-certification of the transaction in this regard.
- e. Excess / duplicate amount paid or amount paid by person who is not a shareholder as on the Record Date or short payment made by a shareholder (in case the same cannot be adjusted towards payment of First Call Money), will be refunded by Cheque / DD / credit to the same bank account from where payment has been made.

Payment Modes

You are requested to pay the First Call immediately, using any of the following modes:

1. By net-banking / UPI through the R-WAP portal: <https://rights.kfintech.com/callmoney>. Kindly note that the interest amount is pre-computed when you make payment through the R-WAP portal.
2. For payment through at par Cheque/Demand Draft:
 - i. Shareholders are requested to submit the payment slip along with at par cheque/demand draft made payable to:

Resident and Non Resident Shareholders	Gautam Gems Limited - Right Allotment Account
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- ii. The payment slip is enclosed herewith as Annexure 2.
- iii. The shareholder must inter alia state the following details in the payment slip:
 - a. Full Name of the Sole / First shareholder;
 - b. First Reminder Notice No.;
 - c. DP ID-Client ID / Folio No.; and
 - d. No. of partly paid-up equity shares held.
- iv. The payment slip along with the amount payable by cheque/demand draft may be sent by registered post / speed post / courier at the office of the Registrar, KFin Technologies Limited, Unit: Gautam Gems Limited, Selenium Tower B, Plot No.31 and 32, Financial District, Nanakramguda, Rangareddi-500032, Telengana, India; Contact person: M. Murali Krishna Tel: +91 40 6716 2222; Toll Free No. 1800 309 4001 (operational from Monday to Saturday between 9 AM and 5 PM) E-mail id: einward.ris@kfintech.com stating the requisite details along with the **Cheque/Demand Draft payable at par**, such that the same are received on or before the last date of payment of the First Call Money as mentioned in the First Reminder Notice, i.e. 28th day of July, 2023.
- v. Money Orders / Postal Orders will not be accepted. Post-dated cheques will not be accepted and are liable to be rejected.
- vi. After the last date of payment, i.e., 12th Day, August, 2023, the Registrar, Kfin Technologies Limited, will not accept any First Call Money payment.
- vii. The Company will not be liable for any delayed receipt and reserves the right to reject such delayed receipts.
- viii. Payment slip should be complete in all respects. The payment slip found incomplete with regard to any of the particulars required to be given therein are liable to be rejected.

Non-payment

Please note that, failure to pay the First Call Money pursuant to the First Reminder Notice, as aforesaid, shall render the partly paid-up equity shares (to the extent that the first call money was not paid including the application amount already paid thereon, liable to be forfeited in accordance with the Act, the Articles of Association of the Company and the Letter of Offer.

OTHER INFORMATION

- i. BSE Limited have issued notices for suspension of ISIN **IN9063Z01015** representing partly paid-up equity shares having a face value ₹ 2.50 each with effect from 26th May 2023 and accordingly the ISIN **IN9063Z01015** representing partly paid-up equity shares has been suspended by National Securities Depository Ltd (NSDL) and Central Depository Services (India) Ltd. (CDSL).
- ii. The payments in respect of the partly paid-up equity shares for a particular demat account / folio no., shall be accepted only once (and not in multiple tranches) and the subsequent payments made, post the first payment made during the Payment Period, will be liable to be rejected. Further, as mentioned above, in relation to the partly paid-up equity shares for which the first call amount has been paid, the Board / duly authorised Committee of the Board, at its discretion, may opt to convert such partly paid-up equity shares to partly paid-up equity shares with face value Rs.7.50, in tranches and at such intervals as it may deem appropriate. The process of corporate action for converting the partly paid-up equity shares to the partly paid-up equity shares under the present ISIN **IN9063Z01023** for the new partly paid-up equity shares allotted by the depositories is estimated to be completed on a best effort basis within two to three weeks once the Board / duly authorised Committee of the Board opt to convert such partly paid-up equity shares face value of Rs.2.50 to partly paid-up equity shares face value of Rs.7.50.
- iii. Upon completion of the corporate action, the partly paid-up equity shares shall be converted into new partly paid-up ordinary shares and would be credited to ISIN **IN9063Z01023** allotted by NSDL / CDSL.
- iv. In case of non-receipt of the First Reminder Notice, the shareholders can request, by e-mail or letter, for the duplicate First Reminder Notice to the Registrar or download from the Registrar's website [www. https://rights.kfintech.com/callmoney](https://rights.kfintech.com/callmoney). In such a case, however, the shareholder has to fill the DP ID-Client ID, number of partly paid-up equity shares held and amount payable towards the First Call Money.
- v. The shareholder must mention in the Application, his / her PAN number allotted under the Income Tax Act, 1961.
- vi. All correspondence in this regard may be addressed to the Company's Registrar and Transfer Agent at:

KFin Technologies Limited
Selenium Tower B, Plot No.31 and 32,
Financial District, Nanakramguda, Rangareddi - 500032, Telengana, India
Contact person: M. Murali Krishna
Tel: +91 40 6716 2222; Toll Free No.1800 309 4001
E-mail id: einward.ris@kfintech.com